

LETTER OF UNDERSTANDING
Disbursement from Grant Component of the CERF
10-UDP-002

1. **Name of Recipient Organization:**
(Name only the single organization receiving a disbursement under this Letter of Understanding)
United Nations Development Programme (UNDP)

2. **Country and/or Region:**
(Identify the country and/or region in which the CERF-funded activities will be implemented)
Dominican Republic

3. **Purpose and Objectives of Emergency Programme/Project:**
(Describe the purpose and objectives and the means by which they are to be achieved)

In the urgency of finding feasible arrangements, both Government of Haiti (GoH) and Government of Dominican Republic (GoDR), UN agencies and humanitarian organizations agreed that cooperation should be strengthened to ensure prompt response to the emergency and aid delivery.

During the first days of the emergency, UN Resident Coordinator Office and UNDP Country Office in Dominican Republic acted immediately to ensure a proper response to the crisis mobilizing all resources available at that moment. One of the main priorities was the establishment of a humanitarian corridor that would allow the evacuation of affected people, the arrival of most needed humanitarian teams and the provision of immediate relief.

The humanitarian corridor includes:

1) The establishment of the air bridge in La Isabela Airport to complement WFP operations and facilitate the UNHAS setting up, for the first two weeks. (Since the day after the earthquake, the Dominican Civil Aviation Institution (IDAC) offered UNDP to handle the air bridge from Santo Domingo to Port au Prince and facilitating so the immediate transit of humanitarian personnel, food and non food items) and,

2) The establishment and the maintenance of a support center in Jimani providing support to all UN agencies and humanitarian actors. (Jimani, a Dominican village in the border with Haiti, has become a hot spot for the reception of victims from the earthquake on one hand, and hub in the relief supply on the other. This land corridor is essential for the transport of heavy equipment and goods.)

This document is a proposal, agreed with the UN Country Team and fully supported by the GoDR to maintain the humanitarian corridor established in the aftermath of the disaster. Safe and timely transit of was and is especially crucial in this given context.

UNDP emergency funds covered initial activities of this project and will cover other activities not included in this project related to humanitarian coordination.

Objective

- To establish and maintain a humanitarian corridor between Dominican Republic and Haiti to provide time critical assistance.

Implementation Plan

- This project will be implemented by UNDP-DR in collaboration with: IDAC, Emergency Operations Commission (COE) and the Civil Defense; logistics cluster led by WFP; and UN Agencies in DR and Haiti.

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- Resources will be used specifically to finance the operations of this humanitarian corridor.

4. Activities:

(Describe types of activities and numbers of targeted beneficiaries, described by gender, age and other relevant attributes)

- To establish an air bridge at La Isabela Airport for the first two weeks complementing the operations coordinated by WFP.
- To establish and maintain a support center in Jimaní to provide the very first humanitarian aid in close cooperation with GoRD and WFP and other logistics cluster members.
- To finance air-fuel to allow the transit of private planes and helicopters transporting personnel, food, and non food items between Santo Domingo and Port of Prince during the first two weeks until other services (UNHAS) are available to meet the whole humanitarian demand.

Expected Outcomes

- Entry point to deliver the first immediate humanitarian aid established within the twenty four hours after the earthquake occurrence.
- Civil, NGO and private sector time critical humanitarian relief provided and guaranteed, complementary to WFP logistic operations during 90 days since the day after of the earthquake occurrence.

5. Rapid Response or Under-Funded Crisis:

Funds to be disbursed under this Letter of Understanding (LoU) have been allocated by the Emergency Relief Coordinator for *(check one)*

Rapid Response *(funds will be committed within 3 months following disbursement from CERF)*

Underfunded Crisis

6. Timeframe for commitment of CERF funds *(For rapid response only: if start date precedes disbursement date, please explain below. Expensing for the underfunded category should not start before the date of the final LOU signature)*

From 13th January (day after the earthquake) until 12th April 2010 (3 months).

7. Estimated Total Cost of Programme/Project:

(Include amounts, if any, to be funded from other sources)

US\$ 170,500.00

8. Total Amount to be Disbursed to UNDP from the CERF:

(The sum of Items (a) and (b))

US\$ 101,543.00

(a) Direct programme/project costs to be funded by the CERF:

US\$ 94,900.00

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- (b) Indirect programme support costs to be funded by the CERF:¹

US\$ 6,643.00

9. Reporting and Accountability:

The Grant will be received by UNDP on a cost sharing basis and will be administered in accordance with its regulations and rules and the provisions of this Agreement. UNDP agrees:

- (a) For rapid response projects, financial Income Statements must be submitted to Accounts of the UN Secretariat, with a copy to OCHA, 6 months after disbursement.
- (b) To comply with internal and external audit procedures set out in UNDP's financial rules and regulations.
- (c) To transmit to any UN Member State and/or the General Assembly, upon request, through OCHA grant-related certified financial statements, issued by UNDP Bureau of Management/Comptroller's Division, and UNDP's audited biennial financial statements.
- (d) By 15 February of each year, to submit to the Accounts Division of the UN's Office of the Controller (with a copy to the Emergency Relief Coordinator) an interim certified financial report with respect to the grant as at 31 December in accordance with UN financial reporting procedures.²
- (e) To transmit to the Emergency Relief Coordinator, on UNDP's regular annual reporting cycle, an annual report with respect to the grant providing information and analysis on the activities undertaken and outcomes achieved against objectives set. The report will also include financial information on expenditures.
- (f) To be responsible for ensuring that financial reports of implementing partners, if any, are audited in accordance with UNDP's policies and procedures.
- (g) To participate in independent retrospective evaluations on the use of the CERF as requested by the CERF Advisory Group appointed by the UN Secretary-General.

¹ "Indirect programme support costs" to be funded by the CERF (Item 8(b)) should not exceed seven percent (7%).

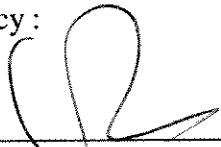
² Interim certified financial reports submitted to the Accounts Division of the UN's Office of the Controller shall meet the minimum financial reporting requirements according to the Financial Rules and Regulations of the UN and shall be certified by UNDP's Resident Representative or Country Director as accurate and complete to the best of his or her knowledge. Final financial statements, certified by UNDP's Bureau of Management/Comptroller's Division, as at 31 December shall be submitted to the UN Controller by 30 June of the following year.

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- (h) To submit periodic situation reports providing both narrative and financial information to the CERF Secretariat. (Financial expenditures and the complementary narrative reporting will be posted on the CERF website and linked to the Financial Tracking Service (FTS).)
 - (i) To provide, through the Inter-Agency Standing Committee (IASC) country team, public information to illustrate the use of the CERF, including human interest stories and photographs, upon request.
 - (j) To obtain approval from the Emergency Relief Coordinator if funds disbursed under this LoU need to be reprogrammed due to unforeseen exigencies.
10. Repayment of Unused Portion of Grant: If the recipient organization identifies a portion of the funds disbursed from the CERF that it will not use, it shall promptly notify the Emergency Relief Coordinator and promptly repay any unencumbered amount to the CERF. Any repayment shall be finally settled when UNDP submits a final financial statement, certified by UNDP's Bureau of Management/ Comptroller's Division, following the financial closing of the project.
11. Secretary-General's Bulletin: In addition to the terms of this LoU, the provisions of the attached ST/SGB/2006/10 on the Establishment and Operation of the Central Emergency Response Fund shall apply to this disbursement from the CERF.

Read and Approved:

For Agency :



Name: Ms. Valerie Julliard

Title: Resident Representative UNDP

Date:

29/01/2010

For OCHA:

Name: Mr. John Holmes

Title: Under-Secretary-General for
Humanitarian Affairs and
Emergency Relief Coordinator

Date: